

CURRICULUM VITAE

TALHA KHALIQ

Present Address: Gulshan-e-Iqbal Kaneez Fatima Scheme 33, Karachi

Email: Tkhaliq27@gmail.com Cell: 0334-1556727

OBJECTIVES:

Looking for a good career in a reputed institution, which could offer me the opportunities to enhance my skills and prove my abilities.

QUALIFICATION:

- Bachelor of Commerce (B.com)
- Intermediate (Commerce - Karachi Board)
- Matriculated (Science - Karachi Board)

EXPERIENCE:

- Currently working at IBEX GLOBAL as a CSR AGENT in INDUS HOPSTIAL campaign.
- 3 1/2 years working experience as production in-charge in BNK PVT LTD.
- 1 year as a CSR to resolve customer queries, recording customer receipts and vendor payment at BESAFE.
- 1 year worked as a Receptionist, Accountant and call handling in BNK PVT LTD.

PERSONAL:

- ❖ Father Name: Abdul Khaliq Khan
- ❖ CNIC No: 42201-8963112-9
- ❖ Date of Birth: 27-Oct-1988
- ❖ Religion: Islam
- ❖ Nationality: Pakistani

LANGUAGES:

- Urdu
- English

SKILLS:

- I.T Basic Course

- MS Excel
- Knowledge of MS word.